



Building Excellence AWARDS 2019



Below is the list of information and questions that will be asked when you enter into the **Site Based** categories

Please note that the fields marked with a * are mandatory

Submitter Information

You will need to fill in the details of the person completing the form including:

Title*

First name*

Last Name*

Do you work for a local authority building control team?*

Job Title*

Company*

Email*

Telephone*

Company Twitter username

Award year*

Region*

This is going to be the main point of contact if we have any queries regarding the entry

Project Information

Site based categories (maximum of 4 categories)*

- Best change of use of an existing building or conversion
- Best extension or alteration to an existing home
- Best individual new home
- Best public service building
- Best commercial project
- Best educational building
- Best inclusive building
- Best new housing development
- Best social or affordable new housing development

Description of project*

Project Name and Address*

Max 50 characters

Number of plots*

Tell us more (please refer to the general & category specific judging criteria when completing these sections)

The below subheadings are mandatory. In each comment box you will need to add a minimum of 50 words. Each subheading refers to the general criteria, so please also refer to the category specific criteria.

1. Building Regulations* (min 50 words)

Give us examples of how the project met building regulations. Were there detailed plans, pre-commencement meetings, timely notifications and high levels of compliance?

2. Performance & sustainability* (min 50 words)

Tell us about the use of renewables, BREEAM, SBEM, low air leakage, good expected running and life-cycle costs.

3. Working relationships * (min 50 words)

Give us examples of how the team worked together, whether there were good working relationships with the building control team and if information provided in good time.

4. Site & project management* (min 50 words)

How did you ensure that sites were safe and healthy? What active waste management strategies did you use and how did you implement them? How closely were sub-contractors monitored?

5. Innovation & problem-solving* (min 50 words)

Give us examples of innovative products used or new ideas implemented whilst working on this project. What technology and creative approaches were applied to tricky situations?

6. Overall Outcomes* (min 50 words)

Were projects delivered on time and on budget? What were the clients' requirements and were they met? How was the performance of the final product?

“Best Inclusive building” information (min 50 words)

If your building is in the “Best inclusive building” category, how does it meet the judging criteria?

The final question on the form is an opportunity for you to tell us more about what is special or unique about the project you are nominating. This box requires a minimum of 100 words

Why your project should win?* (min 100 words)

What's special or unique about the project?

Completion Date*

This is the date that the project was completed on site. U.S date format MM/DD/YYYY

Local Authority Building Control Surveyor

This should be the surveyor you worked with from your Local Authority Building Control team:

Local Authority*

Building control surveyor title*

First name*

Last Name*

Job Title*

Company*

Email*

Telephone*

Address Line 1*

Address Line 2

Town/City*

Postcode*

Project Team Members – please add the details of the project team members involved in this project

Contractor Company

These are the contact details for the contractor involved in the project.

Contractor Title*

First Name*

Last Name*

Email*

Telephone*

Company Twitter username

Address Line 1*

Address Line 2

Town/City*

Postcode*

Architect/designer Company

Please complete your project's architect or designer contact details.

Architect/designer title*

First Name*

Last Name*

Job title*

Company*

Email*

Telephone*

Company Twitter username

Address Line 1*

Address Line 2

Town/City*

Postcode*

Client

This is where you'll complete the client's contact details.

Client Title*

First Name*

Last Name*

Job title*

Company*

Email*

Telephone*

Company Twitter username

Address Line 1*

Address Line 2

Town/City*

Postcode*

Do you have other project team members you'd like to include? A maximum of 4 other team members can be added

Project Photos*

Here you will need to upload up to six photos of the project. Take them on a sunny day if possible so they show the project at its best! You need to ensure that each image you upload is in jpg format and is no more than **32 MB** in size, but must be over 1000 pixels (this can be in height or width). This is to ensure that the events team have a good quality selection of photographs to choose from for any awards material e.g. brochures and presentations.